



Multimedia University of Kenya

P.O BOX 15653 -00503, NAIROBI
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INVITATION TO TENDER

Multimedia University of Kenya invites sealed bids from eligible bidders for the following:

S/No	Tender no:	Tender name	Tender Security Amount (Kshs)	Closing Date	Target Group
1	MMU/GD/01/2020-2021-2021-2022	Provision of Garbage Disposal Services	100,000.00	22nd July 2020 at 10.30am	Open to the General Public
2	MMU/SS/02/2020-2021-2021-2022	Provision of Security Guard Services	250,000.00	22nd July 2020 at 12.00 noon	Open to the General Public
3	MMU/SD/03/2020-2021-2021-2022	Provision of Sanitary Disposal Services	N/A	23rd July 2020 at 10.30am	Youth & Women
4	MMU/GM/04/2020-2021-2021-2022	Provision of Ground Maintenance Services	N/A	23rd July 2020 at 12 noon	Youth & Women

Interested bidders may obtain tender documents upon payment of a non-refundable fee of **Kshs 1,000** payable before the tender closing dates and times. The tender documents may also be **downloaded free of charge** from the University's website: www.mmu.ac.ke. Tenderers who download the documents from the website **MUST** forward their particulars (Name and Contacts) to procurement@mmu.ac.ke for recording and/or for the purposes of receiving any further clarifications/addenda.

Prices quoted should be net inclusive of all taxes, and delivery costs, must be in Kenya Shillings and shall remain valid for one hundred and twenty (120) days from the closing date of the tender.

Due to the COVID-19 pandemic and consequently the Presidential Directives issued, there shall be NO Pre-Tender Site Visits. However, bidders are encouraged to make personal arrangements to acquaint themselves with the site before submitting their bids.

Completed tender documents with all pages serialized shall be enclosed in plain sealed envelopes clearly marked **"Tender Name and Reference Number** with the instructions **"Do not open before the closing date & time"** and should be addressed to: -

Vice Chancellor
Multimedia University of Kenya
Magadi Road, P.O. Box 15653 -00503, NAIROBI

Or be deposited in the Tender Box located at the Ground Floor of the Administration Block or sent by post so as to be received on or before the dates indicated above. Tenders shall be opened in the Admin Conference, Administration Block immediately thereafter in the presence of bidders or representatives who wish to attend. **Only one representative per bidder will be allowed during tender opening.**

