



# Multimedia University of Kenya

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## INVITATION TO TENDER

Multimedia University of Kenya invites sealed bids from eligible bidders for the following:

S/No	Tender no:	Tender name	Tender Security Amount (Kshs)	Closing Date	Target Group
1	MMU/GP/05/2020-2021/2021-2022	Provision of GPA/WIBA Insurance Covers for MMU Staff & Council Members	50,000.00	2 <sup>nd</sup> Sept 2020 at 10.30am	Open to General Public
2	MMU/MV/06/2020-2021-2021-2022	Provision of Comprehensive Motor Vehicle Insurance Cover	50,000.00	2 <sup>nd</sup> Sept 2020 at 12.00 noon	<b>(Under-writers Only)</b>
3	MMU/PI/ 08/2020-2021-2021-2022	Provision of Property Insurance Cover	70,000.00	3 <sup>rd</sup> Sept 2020 at 12.00 noon	
4	MMU/KH/09/2020-2021	Renovation/Installation of Kitchen Hoods at Main Kitchen & Cafeteria	100,000.00	4 <sup>th</sup> Sept 2020 at 10.30am	Open to General Public <b>(NCA 7 and above)</b>

Interested bidders may download tender documents free of charge from the University's website: [www.mmu.ac.ke](http://www.mmu.ac.ke). Tenderers who download the documents from the website **MUST** forward their particulars (Name and Contacts) to [procurement@mmu.ac.ke](mailto:procurement@mmu.ac.ke) for recording and/or for the purposes of receiving any further clarifications/addenda.

Prices quoted should be net inclusive of all taxes, and delivery costs, must be in Kenya Shillings and shall remain valid for **ninety (90) days** from the closing date of the tender.

Completed tender documents with **all pages serialized** shall be enclosed in plain sealed envelopes clearly marked "**Tender Name** and **Reference Number** with the instructions "**Do not open before the closing date & time**" and should be addressed to: -

**VICE CHANCELLOR**  
**Multimedia University of Kenya**  
**Magadi Road, P.O. Box 15653 -00503, NAIROBI**

to be deposited in the Tender Box located at the Ground Floor of the **Administration Block** or sent by post so as to be received on or before the dates indicated above. Tenders shall be opened in the Admin Conference, Administration Block immediately thereafter in the presence of bidders or representatives who wish to attend. **Only one representative per bidder will be allowed during tender opening.**

